

"THE DISTRICT"

DONNA

INDEPENDENT SCHOOL DISTRICT

Federally Funded Summer Programs 2024

Table of Contents

Program Locations and Dates	1
Programs Location	1
Duration of Program/Dates	2
Inservice/Workday Professional Staff	2
Hours of Operation	3
Criteria	4
Summer School	4
Other Summer Programs	4
Program Descriptions	5
Elementary Summer Programs	5
Middle School Summer Programs	7
High School Summer Programs	8
Employment, Wages, and Payroll	11
Summer School Employment	11
Pay Rates	11
Professional Personnel	11
Paraprofessional Personnel	12
Summer School Payroll Schedule	12
Professional Personnel	12
Paraprofessional Personnel	12
Student Application	13
Employee Application	13

Program Locations and Dates

Program Locations

Stainke Elementary Host PK/K	Ochoa Elementary Host 3rd-5th Level Up	LeNoir Elementary Host 3rd-5th Level Up	Garza Elementary Host 3rd-5th Level Up	Salazar Elementary Host 3rd-5th Level Up	AP Solis MS Host 6th-8th Level Up	Sauceda MS Host 6th-8th Level Up	Todd Host for HS
All elementary campuses	Ochoa Truman Price Stainke	LeNoir Guzman Caceres	Garza Singleterry Munoz	Salazar Adame Salinas	AP Solis Todd	Sauceda Veterans	<ul style="list-style-type: none"> •9th–12th credit recovery •EOC Retest •TSIA2 Summer Academy
ACE Program	Life Skills	Life Skills	Life Skills	Life Skills	Career & College Exploration	Career & College Exploration	ACE Program (6-12)
Project SMART					Life Skills	Life Skills	
						CTE Summer Bridge for Construction & Health Science	

Duration of Program/Dates

Program	Instructional Days	Total Instructional Hours	School Dates
Elementary (PK &K)	20 days	120 hours	May 28 – July 1 (M – TH)
Elementary Level UP 3rd – 5th	11 days	66 hours	May 28 – June 13 (M – TH)
Middle School Level UP 6 th – 8th	11 days	66 hours	May 28 – June 13 (M – TH)
High School	11 days	66 hours	May 28 – June 13 (M – TH)
Middle School College & Career Explorations (7th)	11 days	66 hours	May 28 – June 13 (M – TH)
CTE Summer Bridge Program - Middle School (Construction & Health Sciences)	8 days	48 hours	June 3 - June 13 (M - TH)
ACE Program	19 days	114 hours	May 28 - June 27 (M - TH)
Project SMART	7 days	42 hours	May 28 - June 6 (M - TH)
TSIA2 Summer Academy	7 days	42 hours	May 28 - June 6 (M - TH)

Inservice/Workday Professional Staff

Staff Development:

PK & K PD: Wednesday, May 22, 2024 (Virtual) 4:15 pm

Level UP Program 3rd-8th Grade PD: Tuesday, May 21, 2024 (Virtual) 4:15 - 5:15 pm

High School Core Content Area PD: Thursday, May 16, 2024 (Virtual via TEAMS) 4:30-5:15 pm

Hours of Operation

Program/Grades	Students	Hours	Staff	Hours	Lunch
Elementary (PK&K)	8:00 am–2:30 pm	6	7:30 am –3:00 pm	7	30 minutes
Elementary Level UP (2nd – 5th)	8:00 am – 2:30 pm	6	7:30 am – 3:00 pm	7	30 minutes
Middle School Level Up (6th – 8th)	8:00 am – 2:30 pm	6	7:30 am – 3:00 pm	7	30 minutes
High School	8:00 am – 2:30 pm	6	7:30 am – 3:00 pm	7	30 minutes
Middle School College & Career Explorations (7th)	8:00 am - 2:30 pm	6	7:30 am - 3:00 pm	7	30 minutes
CTE Summer Bridge Program - Middle School and High School	8:00 am - 2:30 pm	6	7:30 am - 3:00 pm	7	30 minutes
Project Smart	8:00 am – 2:30 pm	6	7:30 am – 3:00 pm	7	30 minutes
ACE Program	8:00 am–2:30 pm	6	7:30 am –3:00 pm	7	30 minutes
TSIA2 Summer Academy	8:00 am–2:30 pm	6	7:30 am –3:00 pm	7	30 minutes

Criteria

Summer School

- PreK & Kinder Bilingual Program @ Stainke
 - Limited Proficient students who will be eligible for admission to Kinder and First Grade at the beginning of next school year.
- 3rd - 5th @ Ochoa, LeNoir, Garza, E. Salazar
 - Focus for 3-5 will be students not meeting HB4545 requirements.
- 6th - 8th Grade @ A.P. Solis and D. M. Saucedo Middle School
 - Focus will be on students not meeting HB4545 requirements
- 9th - 12th Grade @ Todd Middle School
 - Credit Recovery
 - STAAR End of Course (EOC) Testing Preparation

Other Summer Programs

- Migrant Programs
 - Project Smart
 - K-5: Stainke Elementary
 - Migrant Support
 - 3 - 12: Teachers will be servicing students to provide academic support during their level up and credit recovery at all summer school sites. This will be embedded inclusive support similar to the special education program. This will last the duration of summer school.
- ACE Program
 - Elementary @ Stainke Elementary
 - ACE Students from Guzman, Adame, Rivas, LeNoir, Caceres, Stainke, and Ochoa will report to Stainke.
 - Secondary @ Todd Middle School
 - ACE students from Donna HS, Todd, and Solis will report to Todd Middle School.
- Summer CTE Bridge Program
 - 8th going to 9th: Construction Program & Health Science Program
 - Both programs will have 1 week of theory in the classrooms followed by a 1 week practicum which will be a paid internship in the field with an industry partner.
- TSIA2 Summer Academy
 - 8 - 12: Donna North High School and Donna High School

Program Descriptions

Elementary Summer Programs

PROGRAM	PURPOSE	GRADES	TEACHERS	FUNDING SOURCE
PK/K Bilingual Program	<p>Instruction will focus on language development and essential knowledge and skills appropriate to the level of the student. Program will address the affective, linguistic, and cognitive needs of English Learners</p> <p>Eligibility: Be eligible for Kindergarten or 1st grade during the 2024-2025 school year, Be identified as an English Learner, and Have parental/guardian approval for Bilingual/ESL program placement</p>	Current PK & K students	1 per 12 students	✓ Title III ✓ Title I Part A
Level UP↑	<p>This program is catered to students who did not meet approaches on a STAAR assessment in ELAR, Math. Instruction will focus on content knowledge and skills that are essential for students for the upcoming school year. Completion of this program will fulfill requirements established by HB 4545 in up to two subject areas.</p> <p>Eligibility : Be a student in Grades 3-8 who failed a STAAR EOC in ELAR, Math, Science or Social Studies.</p>	Current 3 rd -8 th grade students	1 per 12 students	✓ Title I Part A
Special Education Program	Inclusion services for students receiving instruction in the general education setting ARD recommendation.	Current 3 rd -8 th grade students	1 per campus	✓ Title I Part A

Special Education Program	Life-Skills services for students receiving instruction in a life skills setting.	Current 1 st -8 th grade students	1 per 12 students	✓ Special Ed.
Project Smart: Making Mathematics Meaningful	The program goal is to improve the math skills of migrant students through scientifically-based instruction, technology integration, professional development, and parent involvement.	Current K-5 th grade students	1 per 12 students	✓ Title I Part C
Migrant Education Just in Time Intervention	The goal of this program will be to provide migrant students with the support to be successful in their current summer intervention/program.	Current 3rd - 8th	1 per 22 students	✓ Title I Part C
ACE (Afterschool Centers on Education)	Hands-on supplemental activities in science, reading, math and technology. Only designated campuses can participate.	Current K-5 grade students	1 per 15 students	✓ Fund 265

Middle School Summer Programs

PROGRAM	PURPOSE	GRADES	TEACHERS	FUNDING SOURCE
Middle School College & Career Explorations	The students research labor market information, learn job-seeking skills, and create documents required for employment. They complete a career assessment, and together with their parents, select an endorsement and develop their personal graduation plan.	Current 7 th grade students	1 per 22 students	✓ Title I Part A
CTE Summer Bridge Program - Construction	This program will provide students with one week of introductory information regarding the different career opportunities in Construction & Architecture. This will be followed up with a one week paid student internship with a local construction and architecture firm.	Current 8 th grade students	1 per 10 students	2024 Summer Career and Technical Education Grant
CTE Summer Bridge Program - Health Science	This program will provide students with one week of meaningful health science career opportunities after high school. This will be followed up with a one week paid student internship at a local doctor's clinic/ hospital/adult nursing home.	Current 8 th grade students	1 per 10 students	2024 Summer Career and Technical Education Grant
Migrant Education Just in Time Intervention	The goal of this program will be to provide migrant students with the support to be successful in their current summer intervention/program.	Current 6 th - 8 th	1 per 22 students	✓ Title I Part C
ACE (Afterschool Centers on Education)	Hands-on supplemental activities in science, reading, math and technology. Only designated campuses can participate.	Current 6-8 th grade students	1 per 15 students	✓ Fund 265

High School Summer Programs

PROGRAM	PURPOSE	GRADES	TEACHERS	FUNDING SOURCE
Credit Recovery	A student can recover one credit or two credits in Credit Recovery if the student attends all day.	Current 9 th -12 th grade students	1 per 12 students	✓ Title I Part A
STAAR End of Course (EOC) Preparation Testing	To provide opportunity for students needing to pass any sections of STAAR, prepare for summer school administration.	Current 9 th -12 th grade students	1 per 12 students	✓ Title I Part A
Special Education Program	Inclusion services for students receiving instruction in the general education setting	Current 9 th -12 th grade students	1 per 12 students	✓ Title I Part A
Special Education Program	Life-Skills services for students receiving instruction in a life skills setting.	Current 9 th -12 th grade students	1 per 12 students	✓ Title I Part A
ACE (Afterschool Centers on Education)	Hands-on supplemental activities in science, reading, math and technologyMay	Current 9 th -12 th grade students	1 per 15 students	✓ Fund 265
Migrant Education Just in Time Intervention	The goal of this program will be to provide migrant students with the support to be successful in their current summer intervention/program.	Current 9 th -12 th grade students	1 per 22 students	✓ Title I Part C
TSIA2 Summer Academy	<p>In this program students will participate in 3 days of math instruction followed by 3 days in ELAR instruction (or vice versa).</p> <p>Students will test on Thursday each week for the subject they received instruction in.</p>	Current 9 th -12 th grade students	1 per 20	✓Title IV

**Federal Summer School Programs Procedures
and Expectations
Summer 2024**



- ✓ Personnel are expected to carry out the daily routines assigned by the Principal.
- ✓ Personnel are expected to be present and on time daily. Three absences may require action to replace a person.
- ✓ Personnel are expected to stay after scheduled hours if and when there is a need to ensure that all students have safely left school premises after the school day.
- ✓ Personnel will clock in on a daily basis through Function Pay. Personnel will also clock in and out for lunch. Principal will approve time cards and submit them to Federal Programs as per the Business Office Pay Schedule.
- ✓ In the event of an emergency requiring the teacher to be absent, a currently employed teacher may be called in to substitute by the Principal. ***(Currently employed: worked during the 2023-2024 school year AND is returning to teach in the 2024-2025 school year.)***
- ✓ District dress codes will be in effect during the summer school program for staff and students.
- ✓ Summer Checks will be issued according to the Business Office Payroll Schedule. **See Summer School Payroll Schedule on page 11.**
- ✓ Student attendance rosters must be kept accurately and signed by staff members and Principal. These are legal records and subject to be audited.
- ✓ High School students who are absent two days will be dropped from the summer program. Three tardies constitute one absence.
- ✓ Student Behavior: All students **MUST** comply with the student code of conduct and are expected to behave appropriately at all times. Any major infraction will result in their dismissal from the summer program.

Please Note: Summer programs are fast paced programs to either assist in remediation or acceleration therefore, attendance and student behavior is required to participate in the program.

- ✓ Student/Teacher ratios must be maintained as follows:

Minimum	10
Maximum	12
ACE Max	15

- ✓ Classrooms will start at maximum student/teacher ratios in respective programs.
- ✓ For lower than minimum, classes/programs will be combined regardless of teacher program assignment and teachers will be released if minimum ratios are not maintained.
- ✓ For higher than maximum, after combinations have been made, new classes will be formed and only teachers from the approved alternate list will be hired at the discretion of the Principal and the approval of the Federal Program Director or designee.
- ✓ The following items will need to be uploaded on Title I Crate weekly: Faculty Meeting Agendas, Weekly Walkthroughs (5 per day), student grades, and student attendance report by teacher and grade level/subject.

Employment, Wages, and Payroll

Summer School Employment

Employees who are still on contract, that are selected to work Summer School, will not be paid until their contract days are completed as per the Donna ISD Working Schedule. These employees are to clock in as they would during the regular school year. They will not start to clock in under **Function Pay** until they have completed their last day of regular employment.

Pay Rates

Professional Personnel

Campus Administration at the designated Summer School Site will run Summer School. If Summer School runs past their last contract day, they will be compensated at the rate below.

- **Elementary:** Principal, Assistant Principal **OR** Curriculum Specialist, Campus Secretary & Attendance/PEIMS Clerk;
- **Middle School:** Principal, Assistant Principal **OR** Dean of Instruction, Campus Secretary & PEIMS Clerk;
- **High School:** Principal, Assistant Principal, Dean of Instruction, Counselor, Secretary-Must be a current clerk at the campus) PEIMS Clerk & Counselor's Clerk

POSITION	HOURLY RATE
Principal	\$1,500 Stipend
Curriculum Specialist (<i>Elementary</i>)	\$1,000 stipend
Assistant Principal (<i>Middle School</i>)	\$1,000 stipend
Dean of Instruction for Testing (<i>High School</i>)	\$1,000 Stipend
Counselor	\$1,000 Stipend
Teacher	\$35.00 per hour
Librarian (High School Only)	\$35.00 an hour

Paraprofessional Personnel

POSITION	HOURLY RATE
Summer school campus secretary	\$500 stipend
Summer school non-campus secretary	\$12.00 per hour
Licensed Vocational Nurse (LVN)	\$12.00 per hour
Instructional Assistant	\$12.00 per hour
Clerk	\$10.00 per hour

Summer School staff will be selected by a committee based on the principal's recommendations.

Summer School Payroll Schedule

Professional Personnel

Beginning Date	Ending Date	Time Card Approval Deadline	Payroll Check Date
May 12, 2024	June 15, 2024	June 17, 2024	June 20, 2024
June 16, 2024	July 13, 2024	July 15, 2024	July 19, 2024

Paraprofessional Personnel

Paraprofessional Employees will follow the regular payroll schedule:

Beginning Date	Ending Date	Time Card Approval Deadline	Payroll Check Date
May 19, 2024	June 1, 2024	June 3, 2024	June 12, 2024
June 2, 2024	June 15, 2024	June 17, 2024	June 26, 2024
June 16, 2024	June 29, 2024	July 1, 2024	July 10, 2024

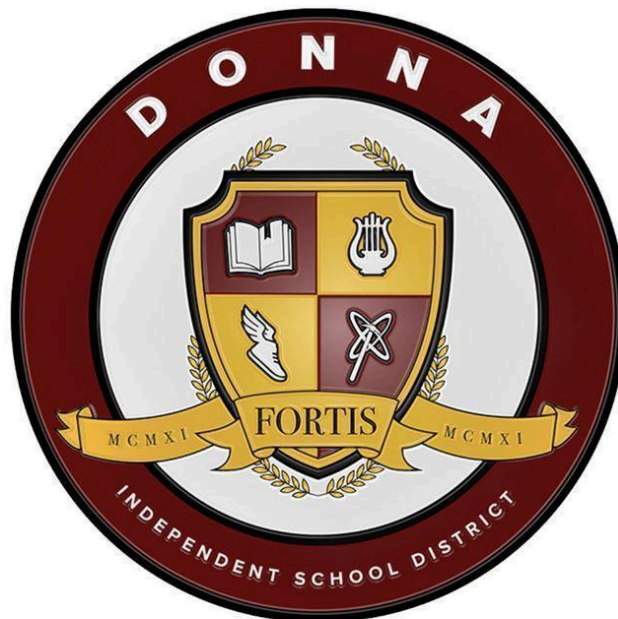
Student Application

Student applications can be accessed, filled out, and submitted via Google Forms at the following link: <http://tinyurl.com/DISDSummer24>

Employee Application

Staff applications (Professional and Paraprofessional) can be accessed, filled out, and submitted via Google Forms at the following link:

[Summer School Application](#)



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